

# WILLOWS UNIFIED SCHOOL DISTRICT

Special Meeting – May 13, 2019

Special Session 5:30 p.m.

Willows Unified District Office

823 W. Laurel Street, Willows, CA 95988

## SPECIAL MEETING MINUTES

### 1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Geiger called the meeting to order at 5:34 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Alex Parisio.

### 2. AGENDA

2.1 Approve the Special Meeting Agenda for May 13, 2019.

Mr. Geiger moved, seconded by Mr. Parisio to approve the Special Meeting Agenda for May 13, 2019.

**AYES: Geiger, Knight, Parisio, Taylor, and Ward**

**NOES: None**

**MOTION PASSED: 5-0**

### 3. PUBLIC COMMENTS REGARDING AGENDIZED ITEMS ONLY - None

### 4. DISCUSSION/ACTION CALENDAR

4.1 **(Discussion/Possible Action)** 2019/20 Staffing

a. Teacher on Special Assignment at WIS for Administrative Duties. After researching the Administrator-Teacher ratio within WUSD, Dr. Geivett shared that the maximum number of administrators WUSD is allowed to have is 5.45. We currently have 6, but the WHS Assistant Principal also serves as the Athletic Director, so only a percentage of his time is considered administration. We therefore have just enough administrators. The recommendation is for WIS to have a Teacher on Special Assignment (TOSA) for a total of 3 periods (2 periods and a prep period buy out) to include a 5% responsibility factor for all three periods.

Mr. Parisio moved, seconded by Mrs. Taylor to approve a Teacher on Special Assignment at WIS.

**AYES: Geiger, Knight, Parisio, Taylor, and Ward**

**NOES: None**

**MOTION PASSED: 5-0**

b. Maintenance, Operations, Transportation Director (MOT) - Board approved filling the MOT position at the May 2, 2019 Board meeting, however discussion surrounded not filling the MOT position. Dr. Geivett presented the idea of creating a new job classification within the CSEA unit such as Maintenance IV that would include more of the facilities related duties. Dr. Geivett will continue to work on this item with the CSEA leadership.

c. WHS Athletic Coaches – WHS Administration is requesting the Swim Team Coach and the Cross Country Coach become paid positions. They are currently filled by staff and community volunteers. Mrs. Taylor moved, seconded by Mr. Parisio to approve reinstating the Swim Team Coach stipend and establishing the Cross Country Coach as a paid position.

**AYES: Geiger, Knight, Parisio, Taylor, and Ward**

**NOES: None**

**MOTION PASSED: 5-0**

### 5. ADJOURNMENT

Meeting was adjourned at 6:34 p.m.